



Select
Property Management Limited



Tenant Finding Service

Summary of Services Provided

- ◆ Inspection of property to assess rental value and compliance with health and safety regulations
- ◆ Advertising and inclusion to major websites
- ◆ Matching suitable tenants to the property
- ◆ Conducting all accompanied viewings
- ◆ Credit checking applicants and referencing (chargeable)
- ◆ Preparation of the Tenancy Agreement
- ◆ Preparation of a detailed inventory if required (furnished)
- ◆ Collection of the first month's rent payment and deposit

Charges

Setting Up Fee	£300.00 or 50% of first month's rent (whichever is the greater)
Preparation of inventory (furnished)	£75.00 (Optional)
Renewal of Tenancy Agreement	£150.00
Serving of Legal Notice	£80.00
Gas Certificate	£80.00 / Boiler Service extra £40.00
Electrical Safety Certificate	£175.00
EPC (energy performance certificate)	£120.00
Credit Searches and Referencing Fees	£275.00

All charges are subject to VAT at the current rate